

Governors State University

Civil Service Senate

Minutes

Wednesday, January 13, 2021

11:00 a.m. – WebEx

	Present	Excused	Absent		Present	Excused	Absent
Lura Brown (2020)		X		Johnsie McAuley-Davis (2020)	X		
Kim Ferkula (2020)		X		Brenda Moore (2020)	X		
Dorothea Franklin (2020)		X		Susie Morris (2021)	X		
Kathleen Frossard Fisher (2021)	X			Raquel Rios-Aguirre (2020)		X	
LaSheena Fuller (2020)	X			Deirdre Webb (2021)		X	
Lynette Johnson (2020)	X			Merri Wilkerson (2021)		X	
Sheryl Jones-Harper (2020)	X						

Guests: Therese Nohos, General Counsel and Vice President; Scott Thesen, Specialist, Online Instruction; Jose De La Paz, Associate Director, Benefits & Employee Relations; Joan Johns Maloney, Coordinator of Benefits & Employee Relations; Lannie Brown-Simon, Deputy Director of Procurement; Rebecca Vowell, Human Resources Operations Manager; Michelle Sebasco, Program Director; Raynae Williams, Coordinator for Financial Services; Konya Sledge, Program Assistant; Brenda Hannigan, Administrative Assistant to the VP for Admin and Finance; Carin Cooper, Human Resource Officer; Jacklyn Egolf, Senior Library Specialist; Markita Alexander, Human Resource Officer; Marcene Tyler, Procurement Officer Specialist; Bruce Crooks, IT Technical Associate; Gwen Williams, IT Technical Associate; Karen Caesar; Director of University Events and Commencement Officer; Diane Urbanczyk, Business Administrative Associate, Transfer/Articulations Coordinator; Sandra Marak, Director of Human Resources Services; Bonnie Simpson, Space Administrator III; Stacy Amedeo; CAS Promotions and External Relations Coordinator; Alexis Sarkisian, Program Director, UI Marketing & Special Events; Aurora Ramos, Account Payable Clerk; Emma Ziems, IT Technical Associate; Herberto Gonzalez, IT Technical Associate; Gloria Fuller, Office Manager; Linda Theres-Jones, Assistant Director/Chief Accountant; Monica Holden; Administrative Aide; Victoria Lloyd, Program Coordinator; Scott Smith, Building and Grounds Supervisor; Tiffani Robertson; Program Coordinator, Associate Director Admissions; Ingrid Anderson, Events Coordinator; Natalie Soderborg; Office Manager

Meeting Opened At: 11:06 AM by President Sheryl Jones-Harper. Attendance was taken via roll call by Kathleen Frossard Fisher

Approval of Minutes: A motion was made by Susie Morris to table the meeting minutes until the next meeting. The motion was seconded by Brenda Moore. The motion passed.

Table Committee Reports: A motion was made by Brenda Moore to table the committee reports and allow Therese Nohos, General Counsel and Vice President, to speak. The motion was seconded by Susie Morris. The motion passed.

New Business:

Therese Nohos, the General Counsel and Vice President spoke upon her role in Human Resources. She thanked all Civil Service employees who have been working on campus and remotely during the Pandemic. She encouraged those who felt the need due to Pandemic stress and other stressors to reach out to the Employee Assistance hotline. Therese has practiced law the last 20 years, spending the last 12 years in Higher Education. She believes that regardless of our positions, we are all equal partners at the university and are each other's colleagues. Review processes as well as bringing up issues in a confidential matter were discussed. Employees need to feel valued and trusted. GSU will be working on implementing ideas rather than letting them die in committees. Career and promotional opportunities and education was discussed. Search committee processes were brought up and Civil Service employees are encouraged to join.

Old Business:

Committee Reports:

1. **Governance Committee – Johnsie McAuley-Davis** Tabled.
2. **Correspondence Committee - LaSheena Fuller** Tabled
3. **Financial Committee –Dorothea Franklin** Tabled
4. **Affairs Committee –LaSheena Fuller** Due to Covid restrictions, Civil Service Day was cancelled. The Affairs Committee will host a virtual social hour on the 3rd Friday of every month.
5. **Education Assistance Committee-Brenda Moore** Only one applicant was eligible for the Eric Nicholson Employee award and was automatically awarded. Four applications were received for the Employee Dependent Educational Assistance award. Pickerwheel was used to pick the recipients at the meeting. Applicants 2 and 3 were picked and will be notified.

Representative Reports:

1. **EAC Committee Rep – Sheryl Jones-Harper** Tables

2. **EOM Committee Rep – Raquel Rios Aguirre** Tabled
3. **Dining Advisory Committee Report-Susie Morris** No Report
4. **President's Report – Sheryl Jones Harper** Tabled

The meeting was closed at 12:14 PM.